

Fiscal Year 2025 Operating Budget Ordinance

1 Be it ordained by the Town Council of the Town of Middletown, Rhode Island, that the following
 2 anticipated revenues and expenses by fund and function, are hereby appropriated and approved for
 3 the operation of Town Government and its activities for the Fiscal Year beginning July 1, 2024, and
 4 ending June 30, 2025 .

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6 Section 1. General Fund

- 7 A. Capital Improvement Program
- 8 B. Appropriation to School Department
- 9 C. General Fund Civic Appropriation
- 10 D. Police Department organization
- 11 E. Fire Department organization
- 12 F. Full funding of Pension and OPEB
- 13 G. Atlantic Beach District TIF Report
- 14 H. American Rescue Plan Act Spending Plan
- 15 I. Middletown Prevention Coalition

16 Section 2. Parks and Recreation Fund

17 Section 3. Sewer Fund

- 18 A. Sewer Maintenance/Newport Customer Service charges

19 Section 4. Refuse and Recycling Fund

- 20 A. Pay As You Throw (PAYT) Bag fees/Annual Permit fee

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22

23 Section 1. General Fund: Approve Fiscal Year 2025 General Fund Budget as follows:

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25 AUTHORIZED EXPENDITURES

26	Town Administrator	\$ 520,788	
27	Finance/ HR	1,373,938	
28	Tax Assessment / Collections	325,811	
29	Town Clerk	595,219	
30	Information Technology	985,340	
31	Support Services	246,093	
32	Town Council	76,736	
33	Town Solicitor	193,665	
34	Boards & Committees	113,851	
35	Building	487,727	
36	Planning	559,914	
37	Police	7,859,151	
38	Fire	6,040,579	
39	Public Works	3,204,715	
40	Library	940,205	
41	Senior Center	372,077	
42	Middletown Prevention Coalition	127,534	
43	Community Outreach	486,832	
44	Grants Total	916,139	<u>1,166,512³</u>
45	<i>Public Safety Grants</i>	731,846	
46	<i>Public Works Grants</i>	128,205	

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1	AUTHORIZED EXPENDITURES (cont'd)		
2	Community Services Grants	56,088	<u>306,461³</u>
3	Debt Service	7,291,512	
4	Non-Department Specific	6,457,350	
5	Capital Improvements		
6	Information Technologies	166,000	
7	Building	33,000	
8	Police	448,420	
9	Fire	79,600	
10	Library	100,000	
11	School Department	5,581,417	<u>4,669,062²</u>
12			
13			
14	Education	45,173,426	<u>44,862,100^{1&3}</u>
15			
16	Total General Fund Expenditures	\$90,757,039	<u>\$89,783,731</u>
17			
18	ANTICIPATED REVENUES		
19	Taxes Levied by Municipality	\$ 56,968,976	
20	Penalties	120,000	
21	Investment Income	260,500	
22	Other Revenue from Local Sources	144,005	
23	Restricted Grants-in-Aid State Sources	639,833	<u>890,206³</u>
24	Restricted Grants-in-Aid Federal Govt.	742,394	
25	Funds Transfer In	4,658,102	
26	Proceeds from Disposal of Real/Personal Property	1,000	
27	Revenue from Claims & Settlements	170,680	
28	Licenses	151,900	
29	Permits	1,051,290	
30	Fines & Other Fees	742,500	
31	User & Program Fees	731,637	
32	Intra Governmental Support	5,192,548	
33	Revenues – Other	55,768	
34	Town Use of Fund Balance	10,000	
35	School Department Revenue	13,534,489	<u>13,223,163^{1&3}</u>
36	School Department CIP Appropriation	5,581,417	<u>4,669,062²</u>
37			
38	Total General Fund Revenues	\$90,757,039	<u>\$89,783,731</u>
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1 Section 1A. Capital Improvement Program

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3 To approve the FY2025 through 2029 Capital Improvement Plan, in accordance with Town Ordinance
4 Chapter 35 Capital Improvements.

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6 To appropriate revenues from the General Fund to the Capital Improvement Program Special Revenue
7 Fund in the amount of \$2,293,183; and

8

9 That the following restricted appropriations shall be made from the Capital Improvement Special
10 Revenue Fund for the projects specified in the approved Capital Improvement Plan:

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12 1. General Fund	\$ 1,889,437
13 <i>a. Information Services</i>	<i>166,000</i>
14 <i>b. Building</i>	<i>33,000</i>
15 <i>c. Public Works</i>	<i>750,000</i>
16 <i>d. Library</i>	<i>100,000</i>
17 <i>e. Debt Service Payments</i>	<i>840,437</i>

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19 **2. School Department** **\$ 400,000**

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22 Section 1B. Appropriation to School Department:

23 Unrestricted Appropriation:	FY 25 Amount
24 Fiscal Year 2024 Amount	30,422,055
25 4% Increase	1,216,882
26 Total Unrestricted Appropriation	<u><u>31,638,937</u></u>

27

28 **Other Appropriations:**

29 Deficit Reduction Plan-Local Portion	500,000
30 Deficit Reduction Plan-ARPA Portion	400,000
31 ARPA Allocation for School Restricted Use	123,000
32 <u>Total Other Appropriations:</u>	<u><u>1,023,000</u></u>

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34 **Total Town Appropriation** 32,661,937

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36 Provided that the 'Total Other Appropriations' are subject to the requirement, as agreed to by the
37 School Committee, that all School Department expenditures will continue to require the approval of the
38 Town Treasurer for the 2024-2025 fiscal year, the purpose of said approval being to ensure that there
39 will not be an excess of expenditures, encumbrances, and accruals over revenues.

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41 Section 1C. General Fund Civic Appropriations: Approve Civic Appropriations from the General Fund
42 in the amount of \$315,000, including \$110,000 being transferred in from the Parks and Recreation Fund.
43 The individual agency appropriation for civic support will be determined by the Town Council based
44 on completed applications received during the application period ending on March 1, 2024.

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1 Section 1D. Police Department organization: In accordance with the Town Council’s authority
 2 under Town Charter §701, and to remain within the parameters of the approved FY2025 budget
 3 appropriation, the Police Department shall be comprised of up to and not more than, 49 full-time
 4 employees and 2 part-time employees, to include: 1 Police Chief; 1 Deputy Chief; up to,
 5 but not more than, 1 Captain; up to, but not more than , 6 Lieutenants; up to, but not more than,
 6 4 Sergeants; up to, but not more than, 5 Detectives; up to, but not more than, 27 Patrol Officers;
 7 up to, but not more than, 1 civilian Animal Control Officer; up to, but not more than, 1 civilian Records
 8 Clerk; up to, but not more than, 1 civilian Mechanic; up to, but not more than, 1 civilian Administrative
 9 Assistant; up to, but not more than, 1 part-time civilian VIN Inspection Clerk; up to, but not more than,
 10 1 part-time civilian Harbormaster; up to, but not more than, and employ civilians on special assignment
 11 to include non-permanent officers, community service officers, and public safety interns.

12 Offices, Grades/ 13 Divisions	Administration	Animal Control	Detective	Patrol	Harbormaster
14 Chief	1				
15 Deputy Chief	1				
16 Captain	1				
17 Lieutenant	2		1	3	
18 Sergeant			1	3	
19 Detective			5		
20 Patrol	3			24	
21 Civilian	4 (3 FT, 1 PT)	1			1 (PT)

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 23 Section 1E. Fire Department organization: In accordance with the Town Council’s authority under Town
 24 Charter §702, and to remain within the parameters of the approved FY2025 budget appropriation,
 25 the Fire Department shall be comprised of up to, but no more than, 43 employees, to include:
 26 1 Fire Chief; up to, but no more than, 4 Battalion Chiefs; up to, but no more than, 2 Captains; up to
 27 but no more than, 6 Lieutenants; up to, but no more than, 25 line firefighting/rescue employees; up to,
 28 but no more than, 4 civilian dispatchers; and up to, but no more than, 1 civilian administrative assistant.
 29 The Fire Chief shall be authorized to prepare a SAFER Grant application to hire 4 additional firefighters.
 30

31 Offices, Grades/Divisions	Administration	Dispatch	Fire & Rescue	Fire Prevention
32 Chief	1			
33 Battalion Chief			4	
34 Captain			2	
35 Lieutenant			6	
36 Firefighter			25	
37 Civilian	1	4		

38
 39 Section 1F. Full funding of pension and other post-retirement systems: In accordance with
 40 Town Ordinance §33.19(B)(2), the annual budget will provide for the full funding of the employee
 41 retirement systems as recommended by the town’s actuary.
 42

43 Section 1G. Atlantic Beach District Tax Increment Financing (TIF) Annual Reporting:

44 The audited balance as of June 30, 2023 less any encumbrances or projected encumbrances in fiscal year
 45 2024 for the Dunlap-Wheeler Park Design Services and the Atlantic Beach District streetscape
 46 design services for the Atlantic Beach District TIF is \$218,313.00.

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1 Section 1G. Atlantic Beach District Tax Increment Financing Annual Reporting (cont'd):

2 Total increase/(decrease) property values compared to prior year: \$43,282,700

3 Tax revenues generated from proposed tax rate from increase/(decrease) in property values: \$127,054

4 Amount set aside for use in proposed budget for use in the Atlantic Beach District: \$0

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7 Section 1H. American Rescue Plan Act (ARPA) Fiscal Year (FY) 2025 and 2026 Spending Plan (ARPA Dollars Only):

8 Beyond the Bell -Summer Programming FY 2025 Allocation: \$123,000

9 Department of Community Outreach FY 2025 Allocation: \$156,832

10 Deficit Reduction Plan to School Department FY 2025 Allocation: \$400,000

11 Deficit Reduction Plan to School Department FY 2026 Allocation: \$200,000

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13 Section 1I. Funding of Middletown Prevention Coalition for Fiscal Year 2025:

14 It is the intention of the Town Council to change the manner of duties for services related to the
15 Middletown Prevention Coalition. The following objectives have been adopted: the fiscal year 2025 funding
16 for the department will be funded from non tax dollars, the Middletown Prevention Coalition shall be
17 organized as a committee/coalition rather than a town department as of June 30, 2025, the
18 Director shall identify a transition plan to be presented to the Town Council by December 31, 2024,
19 and the said transition plan shall be implemented and executed by June 30, 2025.

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22 Section 2. Parks and Recreation Fund: Approve the Fiscal Year 2025 Parks and Recreation Fund as follows:

24 AUTHORIZED EXPENSES

25 Beach Operations	\$	1,310,101
26 Lifeguards		604,445
27 Harbor Master		47,123
28 Security		126,678
29 Parks & Grounds		213,942
30 Campground		62,121
31 Non-Department Specific		694,020
32 Capital Improvement Program		17,000
33 Total Parks and Recreation Fund Expenses	\$	3,075,430

34

35 ANTICIPATED REVENUES

36 Investment Income	\$	32,000
37 Other Revenue from Local Sources		9,550
38 User & Program Fees - Beach		2,282,710
39 User & Program Fees - Campground		301,170
40 Restricted Income - Other		450,000

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42 **Total Parks and Recreation Fund Revenues** **\$ 3,075,430**

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1 Section 3. Sewer fund: Approve the Fiscal Year 2025 Sewer Fund budget as follows:

2 AUTHORIZED EXPENSES

3	Sewer Maintenance Operations	\$ 5,567,504
4	Debt Service	1,125,784
5	Debt Service-Grants	44,500
6	Capital Improvement Program	395,000

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8 **Total Sewer Fund Expenses** **\$ 7,132,788**

9 ANTICIPATED REVENUES

10	Sewer Maintenance/Construction	\$ 6,423,548
11	Penalties	12,250
12	Investment Income	54,500
13	Other Revenue from Local Sources	2,990
14	Restricted Income-Grants	44,500
15	Use of Fund Balance	595,000

16 **Total Sewer Fund Revenues** **\$ 7,132,788**

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18 Section 3A. Sewer Maintenance/Newport Customer Service charges:

19 1. Collect a Sewer Rate of \$18.05 per 1,000 gallons for all connected sewer users.

20 2. Collect a Newport Customer Service Charge of \$39.87 per meter from all connected sewer users.

21

22 Section 4. Refuse and Recycling Fund: Approve the Fiscal Year 2025 Refuse and Recycling Fund

23 Budget as follows:

24

25 AUTHORIZED EXPENSES

26	Refuse & Recycling Operations	\$ 280,030
27	Pay-As-You-Throw (PAYT)	1,078,005
28	Non-Department Specific	4,725
29	Grants	51,750

30

31 **Total Refuse & Recycling Fund Expenses** **\$ 1,414,510**

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33 ANTICIPATED REVENUES

34	Investment Income	\$ 18,600
35	Other Revenue from Local Sources	8,760
36	Grants	51,750
37	Permits	855,000
38	User & Program Fees	460,400
39	Budgeted Use of Fund Balance	20,000

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41 **Total Refuse & Recycling Fund Revenues** **\$ 1,414,510**

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43 Section 4A. Pay As You Throw (PAYT) Annual Permit Fee/Bag fees:

44 1. Maintain the PAYT bag rate of \$1.00 for the 8-gallon trash bag, \$1.75 for the 15 gallon trash bag
45 and \$2.00 for the 33 gallon trash bag

46 2. Increase the Annual Permit Fee to \$180.00 for all PAYT program participants

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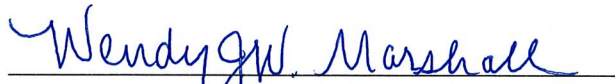
¹Amended by Council, May 29, 2024

²Amended by Council, May 29, 2024

³Amended by Council, May 29, 2024

May 29, 2024

READ AND ADOPTED IN COUNCIL, AS AMENDED



Wendy J.W. Marshall, MMC
Town Clerk